# BLENDED LEARNING POLICY

| Policy Owner | Compliance Manager |
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| Approved By | Registrar |
| Policy Date | 18/04/2025 |
| Review Date | 2 Years |

**B-TIC**
PROFESSIONALISM SIMPLIFIED

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# 1.Introduction

B-TIC is highly responsible to maintain and improve the quality of the Qualifications delivery as per the standard and recommend of the Awarding Bodies.

We are fully committed to every compliance of all the agencies who regulate us thus we are highly dedicated in setting Policies with timely revisions to meet the regulatory requirements, assure the standards, guide and support Awarding Bodies and the Learners to achieve a world class learning experience.

# 2. Scope

This document is applicable for the following products:

B-TIC Campus                    ☑

# 3. Audience

This document is for use by the following:
- a. B-TIC Staff
- b. Learners

Relevant Policies to be used in conjunction with,

1. B-TIC Admission Policy
2. B-TIC Assessment Policy
3. B-TIC Glossary of Terms
4. B-TIC Reasonable Adjustment and Special Consideration Policy

# 4. Definition

| Blended Learning | A method of delivering, learning and assessing Qualifications that combines personal teaching, live teaching, remote teaching, virtual meeting and digital classroom teaching using virtual teaching and learning techniques, online interactive collaboration and personalised independent learning drawing on the strengths of each learning space in line with modern delivering, learning and Assessment technology. |
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# 5. Policy Statement

## 5.1 General

The Blended Learning is a process of Qualification delivery, learning, monitoring and assessing Qualifications which are to be delivered through Blended Learning disciplinary requirement, Learner attendance and other pedagogical practices.

B-TIC Blended Learning occurs in the context of its blended delivery strategy in delivering, learning and assessing.

B-TIC recognises that Blended Learning is an evolving topic within the modern education sector, and needs to be grounded in the B-TIC context and its Learner Community.

B-TIC is committed to providing flexible, adaptive and personalised learning spaces through a blend of "in-person" and online strategies using the latest technology for everyone in our Learning Community to learn more conveniently from anywhere in the world.

The principles and processes set out in this Policy are intended to facilitate access to and participation in its higher education, and to ensure a high quality, consistent, learning experience for all Learners taking part in Blended Learning Qualifications.

## 5.2 Roles and responsibilities

B-TIC shall,

a. Ensure the reliability of delivery systems.
b. Ensure that sufficient and appropriate technology, tools, products, learning resources and facilities are available to support the delivery team (Faculty), Blended Learning and the Learning Community.
c. Ensure equality of opportunity for Learners who are taught and assessed.
d. Provide a safe, secure, and inclusive environment for all Members of the Blended Learning Community.
e. Ensure that delivery, learning and Assessments systems are secure, moveable and meet the required standards.
f. Provide up to date contingency plans for system failures with appropriate backup plans.
g. Ensure delivery, assessment and support staff are suitable, trained and have appropriate knowledge and skills in the provision of Blended and Online learning, as appropriate to their area of responsibility.

The Academic Technology Team shall,

a. Provide technological expertise to the Programme Delivery and Assessment Team.
b. Provide a clear statement of resources needed to complement any online technology.
c. Confirm that appropriate technical support and contingency plans are in place in advance of Qualification.
d. Ensure the availability and life expectancy of the technology is appropriate to the Qualification including the number of Learners and duration of the Qualification.
e. Provide orientation and support to Learners in using technology in Blended Learning.
f. Ensuring Staff and Learners are comfortable with the systems being used.

The Learner Shall,

a. Learn from online learning materials assigned to Learners by the Faculty.
b. Participate in "in-person" activities guided by that Faculty.
c. Engage in independent study time using online learning materials assigned by that Faculty.
d. Attend 100% for all the individual meetings and minimum 80% for group meetings and all the virtual interactive sessions conducted by Lecturers.
e. Record all the Blending Learning engagement appropriately with documented evidences.

## *End of Policy*

B-TIC has taken all effort to ensure that the Policy and information contained in this version of publication are true and accurate to the best of knowledge when published.

Disclaimer: However, Policies, Products and Services of B-TIC are subject to continuous learning and improvement frequently.Thus we reserve the right to improve the Policies, Products and Services accordingly. We cannot accept any responsibility for loss or damage of any nature upon the usage of this document.

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